


Village Creek Wastewater Treatment Plant	
	
EMS Planning Schedule (By Calendar Year)	
February	City begins budget preparation for upcoming Fiscal Year a. Water Department Business Plan b. Funding for Goals and Objectives
March 31 st	Quarterly Update Goals and Objectives
June 30 th	Quarterly Update Goals and Objectives
August 1 st	Annual Review/Update of Regulations Applicable to the VCWRF Biosolids Value Chain table (Element 4)
August 31 st	Pre-Interim Audit of EMS (if required, ahead of Third Party audit) (Element 16)
September	Prepare Annual Sludge Report for TPDES Permit
September 25 th	Quarterly Update Goals and Objectives
September 30 th	EMS Performance Report Published (Element 15)
September 30 th	Annual Sludge Report to TCEQ
October 1 st	New City Fiscal Year begins
October 12 th	Management Review of EMS (Element 17)
October 15 th	Biosolids (NBP) Anniversary Date
October 20 th	Interim Audit of EMS (Third Party or Internal) (Element 16)
December 31 st	Quarterly Update Goals and Objectives